

2.0 Business Accounting with ACCPAC

2.1 OVERVIEW

The APS wishes to offer a certificate course in Business Accounting with ACCPAC to address the needs of global accounting environment. The APS has identified this program as an essential qualification to obtain higher qualification in accounting discipline. Further, this program would be an extension program for the students who desire to become specialized mid level professionals in accountancy.

2.2 OBJECTIVES

- To introduce students to the basic accounting concepts and practices.
- To provide basic understanding of instruments need to prepare financial statements.
- To be able to analyze and use Accounting information in a computerized environment.

2.3 ENTRY REQUIREMENTS

Candidate should possess following qualifications.

1. Passed G.C.E. Advanced Level examination in Commerce stream
OR
2. Passed G.C.E. Advanced Level examination in any other discipline
AND

Minimum of 01 year working experience in an accounting field

OR

3. Any other qualification recognized by the University of Kelaniya.

2.4 DURATION

The duration of the program is six months and classes & Practical sessions will be conducted on weekdays evening/ weekends.

2.5 COURSE FEE

	Fee (Rs.)
Application Fee	150
Registration Fee	750
Course Fee	20,000

2.6 VENUE

Computer Center - DoA, University of Kelaniya

2.7 MEDIUM OF INSTRUCTION

English/ Sinhala

2.8 CERTIFICATE OF PARTICIPATION

A certificate will be awarded upon the successful completion the course by the participant.

2.9 PROGRAM STRUCTURE

	Course units	Hours
Theoretical classes	01	36
Practical Classes	02	36
Total		72

2.10 COURSE CONTENT

This course comprises two main course units, commencing from Accounting theory and concepts to practical sessions using an advanced accounting package.

Session	Programme
1	Introduction to Accounting
2	Conceptual & regulatory framework,
3	Accounting Systems
4	Financial statements- Sole proprietorship
5	Accounting for Partnerships
6	Accounting Limited Liability Companies
7	Accounting for Salaries and Wages
8	Sri Lanka Accounting Standards on; Stocks, Property Plant and Equipment, Leases, Taxation etc.
9	Practical applications of Accounting for a business wit Accpac accounting package.